

kp1letter
 KOTHARI PRODUCTS LTD.
 Pan Parag House 24/19, The Mall,
 Kanpur, Uttar Pradesh, 208001
 CIN: L16008UP1983PLC006254
 Ph : 0512-2312171-74 & Fax : 0512-2312058
 Email: rkgupta@kothariproducts.in

RD778960852IN / 1

25th June, 2018

V DASARATH
 H NO. 206 & 207/B SANJEEVAIAH NAGAR
 COLONY SEST MARREDPALLY SECUNDERABAD

Subject : Seeking copy of PAN Card and Bank details

Folio No. / DP ID /Client ID : 264

Dear Shareholder,

Securities Exchange Board of India (SEBI) has vide its Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated April 20, 2018, has mandated the Company /Registrar & Transfer Agent (RTA) to obtain copy of PAN Card and Bank account details from all the shareholders holding shares in physical form. The same shall be updated in the records of the Company.

You are holding equity shares in the Company in physical form. Accordingly, you are requested to kindly furnish the following documents;

- (i) self-attested copy of your PAN card;
- (ii) original cancelled cheque leaf with printed name / attested bank passbook showing the name of account holder(s);
- (iii) Annexure 'A' as attached.

You may send the above details latest by July 20, 2018 to the office of the Registrar & Transfer Agent of the Company i.e. Alankit Assignments Limited at 1E/13 Jhandewalan Extension, New Delhi - 110 055.

Further, Sebi has vide notification No. SEBI/LAD-NRO/GN/2018/24 dated June 08, 2018 also mandated that transfer of shares of a listed company shall be in dematerialised form only with effect from December 4, 2018. Therefore, you are requested to get your physical shareholding dematerialised at the earliest.

We look forward to your timely and favourable response. In case you fail to furnish the required documents then we shall be compelled to take such necessary actions against your shareholding in the Company, as may be advised by SEBI or any agency in this regard.

Thanking you,

Yours faithfully,
 For KOTHARI PRODUCTS LTD.

Sd/-
 (Raj Kumar Gupta)
 CS & COMPLIANCE OFFICER

Annexure-A

Ref. No.: RD778960852IN / 1

TO

Alankit Assignments Ltd
 Registrar & Transfer Agent,
 Unit: KOTHARI PRODUCTS LTD.
 Alankit Heights,
 1E/13, Jhandewalan Ext.,
 New Delhi- 110055
 India

Dear Sir,

I am/we are hereby furnishing the details as required by you. Kindly record the same and confirm :

Name of Shareholder (s)	V DASARATH
Folio No.	264
PAN (Enclose self-attested copy of PAN card/s of all holders)	
Bank Account No. (Enclose name printed original cancelled cheque /self attested copy of passbook with details of account holder printed)	
Name of Bank	
Branch Address	
IFSC Code	
MICR No.	
Email ID	
Mobile / Telephone number	
Name of Shareholder (s)	Signature of Shareholder (s)
I. V DASARATH	
II.	
III.	